



Khulna University  
Khulna  
Office of the Registrar  
Establishment-02

**Record Number:** 37.01.4701.000.107.08.0022.23.203

Date: 07/12/2025

#### **Office Order**

In exercise of the power entrusted by the Concerned office Order (Memo No.30.069.025.06.00.003.2011-144 (500) dated 19-06-2011 A.D. and 05-03-1418 B.E) issued from the Honorable Prime Minister's Office, Government of the People's Republic of Bangladesh dated by 01-12-2025, Rabeya Sultana, Assistant Professor, Environmental Science Discipline, Khulna University, Khulna, Bangladesh, has been granted Study leave for a period of 02 (two) years effective from January 05, 2026 to January 04, 2028 with pay to pursue Doctor of Philosophy (Ph.D) in Mechanical Engineering program at Central Queensland University (CQU), Australia. GO of total peiod of 02 (two) years 08 (eight) days with effect from December 28, 2025 to January 04, 2028 (Including Recreation leave 28-12-2025 to 04-01-2026). She will be temporarily released from her duties at the University from the afternoon of December 27, 2025. She has been permitted to her studies on the following terms and conditions:

- a) The Government of Bangladesh or the Khulna University authority will have no financial obligation in this connection with her study abroad.
- b) She will have to execute a Bond in the prescribed form with the University Authority.
- c) She will have to return to Bangladesh and resume her duties at the University immediately after the expiry of her study leave.
- d) Her study supervisor will have to send her study progress report to the Registrar, Khulna University on her (supervisor) official letterhead pad under confidential cover in every six months.

This Office Order has been issued with the approval of the authority.

A handwritten signature in black ink, appearing to read 'Mahbubur Rahman'.

07-12-2025

Professor Dr. S M Mahbubur Rahman  
Registrar (In-charge)

**Record Number:** 37.01.4701.000.107.08.0022.23.203/1 (14)

Date: 07/12/2025

#### **Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Dhaka.;
3. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka;
4. Dean, School of Social Science, Khulna University;
5. Head of Discipline, Environmental Science Discipline, Khulna University;

6. Director General, Passport and Immigration, Government of the People's Republic of Bangladesh, Dhaka;
7. General Manager, Foreign Exchange Policy Department, Head Office, Bangladesh Bank, Dhaka;
8. Director/Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
9. Director, ICT Cell, Khulna University (Request to upload the study leave on KU Webside);
10. Director (Finance & Accounts), Office of the Director (Finance & Accounts)., Khulna University;
11. Section Head (Acting), Council, Office of the Deputy Registrar (Council) (with request to Report to the Syndicate), Khulna University;
12. Rabeya Sultana, Assistant Professor, Environmental Science Discipline, Khulna University, Khulna;
13. Secretary to Vice Chancellor, Office of the Vice-Chancellor, Khulna University and
14. Secretary to the Pro-Vice Chancellor & Section Officer, Office of the Pro VC, Khulna University.



08-12-2025

Mohammad Golzer Hossain  
Deputy Registrar (Establishment-2)